

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Site Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ Tax Parcel ID: \_\_\_\_\_

General Contractor: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

PA Contractor's No: \_\_\_\_\_ Certificate of Insurance Attached:  Yes  No

Type of Work:

- New Structure
- Alteration or Renovation
- Addition
- Phased Approval
- Demolition
- Above Ground Pool
- In-Ground Pool
- Pool Dimensions \_\_\_\_\_

Number of Stories Above Grade: \_\_\_\_\_

Existing Gross Square Footage: \_\_\_\_\_

New Construction Square footage: \_\_\_\_\_

Total Gross Square Footage: \_\_\_\_\_

Estimated Construction Cost (Labor and Materials): \$ \_\_\_\_\_

Brief project narrative:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*Applicant's certification:*

1. *The estimated construction cost and all other information provided as part of this application for a building permit is correct.*
2. *The building or structure described in this application will not be occupied until all a Certificate of Occupancy (COO) has been received from the Building Code Official (BCO)*
3. *This project will be constructed in accordance with the approved drawings and specifications and the Uniform Construction standards, as specified in PA Code 34 §401-405.*
4. *Any changes to the approved documents will be filed with the BCO.*

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Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

**Required Documents:**

- Three (3) copies construction documents (Please see plan review checklist)
- One Site plan.
- One set of specifications / installation instructions.
- One copy of zoning approval.
- One copy of PA contractor's number and certificate of insurance.

**A UCC Permit is not required for the following items:**

- Fences 72" or less from grade
- Retaining walls 48" or less from grade
- Prefabricated swimming pools 24" or deeper
- Decks 30" or less from grade
- Replacement Doors and Windows (same size and location)
- Roofing Surfaces (shingles/metal surfaces. NOT sheathing or truss work)
- Window Awnings projecting less than 54" from exterior wall
- Swings or other playground equipment

**Municipal Permits including, but not limited to, zoning, driveway, land development, sewage and utility may be required prior to the issuance of a building permit. Please contact the Municipal Zoning Officer or Building Code Official with questions.**

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